



NON-INSTRUCTIONAL STAFF APPLICATION

Date _____

Name _____

Present Address _____

City _____ State _____ Zip _____ Phone (area code) _____

Permanent Address _____

City _____ State _____ Zip _____ Phone (area code) _____

Position Desired _____

I. PERSONAL BACKGROUND

Social Security Number _____ Years of Military Service _____

Marital Status: Single ___ Married ___ Widowed ___ Divorced ___ Divorced & Remarried ___

Spouse's Name _____

Children (Name and Age) _____

Church attending _____ Member? Yes ___ No ___

State briefly your personal testimony concerning your relationship to God. _____

Why do you want to work for Country Christian School? _____

What is your attitude toward tobacco, drugs and alcohol? _____

Describe your views concerning sexual immorality and homosexuality. _____

Do you subscribe without reservation to our statement of faith? (attached) Yes ___ No ___

If no, please explain: _____

Have you ever worked on a computer? _____ If yes, what specific programs are you familiar with. _____

Have you ever worked with children before? _____ If yes, in what area? _____

Briefly state your educational history:

High School: From _____ To _____ Graduate? _____

College: From _____ To _____ Course of study _____
Graduate? _____ Degree or certificate? _____

List the names of people not related to you who we may contact for a reference.

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Name _____ Phone _____ Relationship _____

Please give us any additional details concerning your abilities or qualifications.

II. PREVIOUS EMPLOYMENT RECORD

Beginning with current or last employer, list all previous employment:

From _____ To _____ Employer _____

Address _____

Position _____ Main Duties _____

Supervisor _____ Reason for leaving _____

Hourly wage/salary _____

From _____ To _____ Employer _____

Address _____

Position _____ Main Duties _____

Supervisor _____ Reason for leaving _____

Hourly wage/salary _____

From _____ To _____ Employer _____

Address _____

Position _____ Main Duties _____

Supervisor _____ Reason for leaving _____

Hourly wage/salary _____

III. BACKGROUND INFORMATION

- 1. Have you ever been convicted of a felony, misdemeanor, or other offense (other than a routine traffic offense), been less than honorably discharged, or placed on probation, fined, imprisoned, or paroled by any law enforcement or military authority?

If yes, please submit a separate statement containing the following information for each such conviction:

- a. Offense for which convicted.
b. Brief description of facts regarding offense for which convicted.
c. Date of conviction.
d. Applicant's age at time of conviction.
e. Name and (if known) address of convicting entity, (court, law enforcement, or military authority).
f. If placed on probation or parole, name and address of supervising officer.
g. Extenuating circumstances, if any, regarding offense.
h. Subsequent efforts at rehabilitation and results of same.

- 2. Is there currently pending against you any criminal charge? Yes or No (Circle One)

If yes, please submit a separate statement containing the following information for each such charge:

- a. Identity of charge.
b. Name and (if known) address of charging entity.
c. Brief description of facts regarding offense for which charged.
d. Extenuating circumstances regarding offense.
e. Subsequent efforts at rehabilitation and results of the same.

IV. REFERENCES

- 1. Spiritual - A spiritual leader who knows you well:

Name _____ Phone Number _____

Address _____

2. Pastoral - Pastor of the church you are now attending (if different from above).

Name _____ Phone Number _____

Address _____

3. Professional - Someone who has supervised your work, preferably in education.

Name _____ Phone Number _____

Address _____

4. Friend - A person who has known you for a number of years (not a relative).

Name _____ Phone Number _____

Address _____

Country Christian School does not discriminate on the basis of race, color, national, or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

Applicant's Certification and Agreement

I understand that Country Christian School does not discriminate in its employment practices against any person because of sex, race, color, national or ethnic origin, gender, or handicap. I further understand that any offer of employment is conditioned on the proof of legal authority to work in the U.S.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if fired may subject me to immediate dismissal.

I authorize Country Christian School to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release of any information requested by Country Christian School such as employment records, performance reviews, and my personal references. I release any person, organization, or company from liability of damage which may result from furnishing the information requested. I further waive the right to ever personally view any references given to Country Christian School.

I further certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date

MISSION STATEMENT

Country Christian School is dedicated to glorifying God by preparing our students to participate effectively in God's plan for their lives. This will be accomplished first of all, by teaching them from Scripture that God has created them, has offered them salvation, and has set absolute standards for them with morals and values. Secondly, our students will be prepared to participate effectively in God's plan for

their lives by developing and refining the reading, communicating, and mathematics skills that are required to assimilate the known and to investigate the unknown. This teaching will equip them to be “salt and light” in an increasingly godless society. The teaching from Scripture and the teaching of skills and knowledge will be balanced so as to insure that our students will be unique in their individual characters and abilities, and dedicated to glorifying their Creator.

STATEMENT OF FAITH

1. We believe the Scriptures, both Old and New Testaments, to be the only inspired Word of God, without error in the original writings, the complete revelation of His will for the salvation of men, and the divine and final authority for all Christian faith and life.
2. We believe in one God, Creator of all things, infinitely perfect and eternally existing in three persons: Father, Son, and Holy Spirit.
3. We believe in God the Father, Creator of all things visible and invisible, Who is true holiness, eternal power, infinite love, and absolute truth.
4. We believe in Jesus Christ, true God and true Man, who was conceived of the Holy Spirit and born of the virgin Mary. He died on the cross as a sacrifice for our sins; He arose bodily from the dead and ascended into heaven, where at the right hand of God He is now our advocate and, in the person of the Holy Spirit, indwells the believer; He will return in glory to judge the living and the dead.
5. We believe in the Holy Spirit whose ministry it is to glorify the Lord Jesus Christ and to convict, regenerate, seal, indwell, guide, instruct, and empower believers for life and service.
6. We believe that man was created in the image of God, chose to sin and is, therefore, spiritually dead. Only through regeneration by the Holy Spirit can he obtain salvation and spiritual life.
7. We believe that the shed blood of Jesus Christ and His resurrection provide the only grounds for the justification, sanctification, and glorification of those who believe, and that all who thus receive Jesus Christ are born of the Holy Spirit and become children of God.
8. We believe that the true church is composed of everyone who has been regenerated by the Holy Spirit through saving faith in Jesus Christ, who is its Lord and Head; and that God has called His church to worship Him, to disciple believers, and to proclaim the Gospel to all the world.
9. We believe in the personal, imminent return of our Lord Jesus Christ and that this has a vital bearing on the personal life and service of the believer.
10. We believe that the dead will all be raised bodily, the believers to everlasting joy with the Lord and the unbelievers to judgment and eternal separation from God.

Do you subscribe without reservation to our statement of faith? _____
